

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JANUARY 7, 2014
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

John Radzieta Sr., President
James J. Marrocco, Secretary
Charles F. Bechtold
Thomas E. Day
Thomas M. Keiser, Jr.
Curtis S. Macysyn (Public Member)
Anthony J. Papavero Jr.
Lloyd Wimberg
Ana Zevallos

ABSENT

William Mandeville, Executive Director
Bayode Olabisi (Public Member) - Excused

ALSO ATTENDING

John Hugelmeyer, Deputy Attorney General
Sabrina Dwight, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber
Khaled Madin, Government Representative

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for December 3, 2013. On motion made by Mr. Wimberg, seconded by Mr. Day, the Board voted to accept the minutes as read. All voted in favor of the motion.

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EXECUTIVE DIRECTOR'S REPORT

Mr. Madin reported that the total number of complaints received in December are 1 and the total for 2013 are 45.

Mr. Madin reported that the next regular Board meeting has been scheduled for Tuesday, February 4, 2014 in the Hudson Conference Room, 6th floor.

Mr. Madin reported that the Jurisprudence Examination has been scheduled for February 21, 2014 at Mercer County Community College.

INTERN REGISTRATIONS

Mia Antimary, Brenna Cellini Funeral Home
Amanda Flenard, Boakes Funeral Home
Alexa Marino, Selover Funeral Home
Marco Patella, Ippolito-Stellato Funeral Home
Salvatore Rametta, Scillieri Funeral Home
Alexandria Sprague, The Hindu Funeral Home

This was for the Board's information only.

NEW LICENSEES

Allison P. Reinhard Licensed by Application
Bruce J. Van Tassel Licensed by Application

*Licensed by Application for 2013:***33**

*Licensed by Credentials for 2013:***4**

This was for the Board's information only.

NEW INSTALLATIONS

None.

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CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) National Funeral Directors Association: Kathleen Walczak

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| 1) NFDA Certified Crematory Operator Program (1/28/14) | 0hrs |
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B) International Order Of The Golden Rule: Jessica Smith

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| 1) Regional Workshop-A Lifeline for Funerals:... (2/13/14 & 5/13/14) | 4hrs |
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C) National Funeral Directors Association: Kathleen Walczak
(Additional information provided to Chairman Bechtold only)

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|---|--------------|
| 1) 9 Powerful Practices of Really Great Bosses (home study) | 8hrs |
| 2) 9 Powerful Practices of Really Great Teams (home study) | 8hrs |
| 3) A Cemetery Should Be Forever (home study) | 0hrs |
| 4) After a Parent's Suicide: Helping Children Heal (home study) | 8hrs |
| 5) Companioning You! A Soulful Guide to Caring.....(home study) | 6hrs |
| 6) Creating Meaningful Funeral Experiences (home study) | 6hrs |
| 7) Ethics In Funeral Service (home study) | 6hrs |
| 8) Educating The Families You Serve About The.....(home study) | 6hrs |
| 9) Funeral Home Customer Service A-Z (home study) | 8hrs |
| 10) Funeral Service Psychology and Counseling (home study) | 6hrs |
| 11) Getting Things Done: The Art of Stress-Free....(home study) | 8hrs |
| 12) The Good Funeral: Death, Grief and the Community..... (home study) | 8hrs |
| 13) Great Answers To Difficult Questions About Death:.....(home study) | 6hrs |
| 14) Grievors Ask: Answers to Questions About Death & Loss (home study) | 8hrs |
| 15) Help Them Grow Or Watch Them Go (home study) | 6hrs |
| 16) Hug Your Customers (home study) | 8hrs |
| 17) Instant Cashflow (home study) | 8hrs |
| 18) Only Angels Can Wing It: How To Write a Eulogy.....(home study) | 6hrs |
| 19) Traversing The Minefield: Best Practices (home study) | 10hrs |
| 20) 30 + Innovative Price List Offerings (home study) | 3hrs |
| 21) 2013 All-Staff Funeral Rule Training (home study) | 4hrs |
| 22) Advanced Cremation Arranging (home study) | 4hrs |
| 23) Formaldehyde: Health Effects, Precautions and its Future (home study) | 2hrs |
| 24) GPL Funeral Packages-Doing Them Right (home study) | 2hrs |
| 25) Minimize Your Funeral Home's Wage & Hour.....(home study) | 0hrs |

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26) 30 Questions About the 30 Year-Old Funeral (home study)	2hrs
27) The Art of Facial Reconstruction (home study)	4hrs
28) Battling Burnout: Management Techniques.....(home study)	2hrs
29) Becoming Profitable Through Sustainable Business....(home study)	2hrs
30) Boosting Profits Through The Power of Possibility.....(home study)	4hrs
31) Cremation Basics: Staff Attitudes Drive Business (home study)	2hrs
32) Cremation Due Diligence is in Your Hands:.....(home study)	2hrs
33) Current Perspectives On Grief and Bereavement.....(home study)	2hrs
34) Embalming Difficult Cases: Donor Cases (home study)	10hrs
35) Embalming Risk Management (home study)	2hrs
36) FTC Compliance: Handling the General Price List (home study)	4hrs
37) Funeral Home/Cemetery Synergy (home study)	0hrs
38) Insights and Tactics to Increase Your 2014 Market....(home study)	2hrs
39) Redesigning Customer Service For Outstanding Results (home study)	2hrs
40) Shoestring Marketing (home study)	2hrs
41) Strengthening Hospice Relationship for Better Service....(home study)	2hrs

D) National Funeral Directors Association: Kathleen Walczak

1) Update In the Affordable Care Act For(1/23/14)	0hrs
2) The Art of Cremation Phone Inquiries:.... (1/9/14)	1hr
3) Pet Loss Services And Your Funeral Home:....(2/13/14)	0hr

E) Practicum Strategies: Richard Santore

1) Cremation: Yesterday, Today, Tomorrow (on-going)	2hrs
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F) National Funeral Directors Association: Kathleen Walczak

1) Adventures in Cremation (2/5/14)	2hrs
2) Cremation Families Are Not All Created Equal (2/5/14)	1hr
3) The Future of Funeral Service Isn't Social Media:....(2/5/14)	2hrs
4) Roundtables With A Twist (2/5/14)	1.5hrs
5) Breathing Life into Funeral Home Marketing:....(2/6/14)	1hr
6) Handling Claims, Litigation and Regulatory (2/6/14)	1hr
7) Leading in Times of Rapid Change (2/6/14)	1hr
8) Leading at 90 Below Zero (2/6/14)	2hrs

G) International Order Of The Golden Rule: Jessica Smith

1) SheCommerce: Understanding The Female Customer (2/27/14)	1hr
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H) New Jersey Service Education Corporation: Emily Strausser

1) Certified Celebrant Training (9/28-30/14)

17hrs

The committee reported that section A) National Funeral Directors Association was not approved; section C) National Funeral Directors Association, number 3: A Cemetery Should Be Forever was not approved; number 7, Ethics In Funeral Service, the course was approved for credit under N.J.A.C. 13:36-10.6, but cannot be applied to N.J.A.C. 13:36-10.3(b)2, requiring three (3) hours in-person for ethics and law courses; number 25, Minimize Your Funeral Home's Wage & Hour was not approved; number 37, Funeral Home/Cemetery Synergy was not approved; section D) National Funeral Directors Association, number 1, Update In the Affordable Care Act For was not approved; number 3, Pet Loss Services And Your Funeral Home were not approved and section E) Practicum Strategies was approved for two (2) hours only. On motion made by Mr. Mr. Wimberg, seconded by Mr. Day, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for December 12, 2013. This was for the Board's information only.

Attorney Suzanne Kourlesis, informed the Board of the passing of David Perinchief, and the decision to allow Matthew Gaskill to be in charge, until the newly licensed Alison Perinchief Reinhard is able to become manager. This was for the Board's information only.

In receipt of Paskas Funeral Service, reinstatement application for their Union location. This was for the Board's information only.

Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the move of the Izabela Funeral Service. This was for the Board's information only.

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Tracey Zbierski is looking for guidance on how to complete the necessary internship requirements if McAllister students are barred from taking the National Board Examination. Mr. Bechtold recused himself. The Board has determined that they have no jurisdiction over the International Conference of Funeral Service Examining Boards.

#12-68 On behalf of William Barclay III, and the Barclay Funeral Home, Attorney Jeremiah Atkins, is requesting a formal hearing to contest the violation of N.J.S.A. 45:1-21. The Board has determined to schedule an mitigation of penalty hearing for Mr. Barclay to attend at our next scheduled Board meeting.

Attorney James Addis provided the Indictment and Plea Form for Louis Riggi. The Board has determined to forward this matter to the Enforcement Bureau to obtain the guilty plea.

LICENSING MATTERS

Attorney David Coates, arrived at 10:00 A.M. to mitigate Joseph Brent Barlow's Provisional Order of Discipline. On motion made by Mr. Macysyn, seconded by Mr. Day, the Board determined to go into executive session to seek counsel from DAG Costello-Miller. All voted in favor of the motion.

On motion made by Mr. Marrocco, seconded by Mr. Wimberg the board voted to go back into open session. All voted in favor of the motion.

On motion made by Mr. Macysyn, seconded by Mr. Day, the Board voted to go back into executive session for discussion. All voted in favor of the motion.

On motion made by Mr. Wimberg, seconded by Mr. Macysyn, the Board determined to go into open session. All voted in favor of the motion.

On motion made by Mr. Macysyn, seconded by Mr. Marrocco, the Board determined to suspend Mr. Barlow's license for a period of five (5) years total. The initial nine (9) months shall be served as an active suspension, and the remaining four (4) years and three (3) months shall be stayed and serves as a probation. The suspension shall commence fourteen (14) days following the entry of this order. The stayed period of suspension shall be activated upon a showing of respondent's non-compliance with any of the terms and conditions set forth in the Final Order. All voted in favor of the motion.

PUBLIC COMMENT

None.

EXECUTIVE SESSION - 11:45 A.M. on motion made by Mr. Wimberg, seconded by Mr. Bechtold, the Board voted to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

James J. Marrocco,
Secretary

Dated